

Volunteer Opportunity

Montgomery County Animal Resource Center (ARC) is looking for reliable and trustworthy volunteers to join our organization. A volunteer's responsibilities include completing tasks assigned by the staff, upholding the values of the ARC, and maintaining a high degree of professionalism.

ARC's Workplace Expectations:

- Support a collaborative organization.
- Create and maintain a culture of safety.
- Be compassionate and respectful.
- Commit to healthy communication.
- Achieve excellence through continual improvement.

Volunteer Responsibilities:

- Arrive on time.
- Understand your role and the responsibilities of the organization.
- Complete the relevant training and ask questions if you are uncertain about anything.
- Complete all duties assigned and report any concerns immediately.
- Uphold the rules and safety regulations of the ARC while completing tasks.
- Make recommendations for improvement.
- Communicate with the Outreach Coordinator or designee when you are running late or unable to fulfill your commitment.

Trainer Responsibilities:

All volunteers are encouraged to work with our dogs in teaching, or reinforcing, basic commands such as "sit" and "off". Trainer volunteers will be asked to go beyond that to work with dogs who need a little more work to learn proper, acceptable behavior. Performing such training tasks can both enrich their standard of living here at the ARC and will help to correct improper behavior. Trainer volunteers may also be asked to work with dogs who need specialized care due to timidity or fearfulness. Trainer volunteers will work with our Animal Behavior and Enrichment staff member, both to determine dogs which need additional care, and to be coached in what training may be required.

Skills and Qualifications:

- Must be at least 18 years of age
- Must have contributed at least 20 hours of service within the past year
- Must be able to work with and handle shy or rambunctious dogs

Require training:

- Volunteer orientation and training
- Fear Free Shelters Core Modules training course
- Training with the Animal Behavior and Enrichment staff